



What do I do when...?

Stensberggaten 10-14 Boligsameie, Stensberggt. 10, 0170 OSLO

Email: stensberggt@hotmail.com

Website: www.stensberggt.no

SAVE THIS INFORMATION!

Always remember to check the residence folder (*boligperm*) that should be found in every unit. The residence folder contains most information you need about your flat.

The information below tells you what you can do in different situations in the building. Generally, all problems regarding your unit are your own responsibility.

SUBJECT	WHO CAN BE CONTACTED	OTHER INFORMATION
Problems with the elevator	If you are trapped in the elevator, the alarm will put you in contact with help.	Provider: Schindler Stahl Heiser A/S Tel. 800 31 760.
Problems with the garage gate	Report to the board.	Provider: Portservice AS Tel. 63 99 27 10.
Door nameplates and extra keys to your flat are your responsibility	E.g. Key West, Pilestredet Park 7, Pb 7115 St Olavs Plass, 0130 Oslo.	Email: post@keywest.no Tel. 22 11 22 73 / 991 05 165.
Mailbox nameplates, extra keys to common areas, garage gate opener	Order via the board.	Order form on the website.
Janitor services	It is possible to order services at your own expense, for a fixed hourly price.	Provider: OBOS Eiendomsdrift AS: tel. 22 99 18 80.
Greenery on the roof and around the building	Send questions and comments to the board.	Provider: OBOS Eiendomsdrift AS: tel. 22 99 18 80.
Renovation	Send comments to the board.	Renovasjonsetaten, tel. 23 48 37 90.
Heating control (old) (MWA)	In case of problems, contact Malthe Winje Automasjon AS.	M.W.Automasjon: Tel. 66 99 61 00. Email: firmapost@mwa.no
District heating (<i>fjernvarme</i>) meter and heating control (new) (Techem)	In case of problems, contact Techem Norge AS.	Techem: tel. 22 02 14 59. Email: kundeservice@techem.no
New ventilation filters, repair of ventilation system	You have to make an order yourself. Filter change performed yearly.	Systemair: tel. 51 96 97 00.
Cable TV	In case of problems, contact GET.	Tel. 02123 (9-22, weekend 12-20) www.get.no .
Problems with gate intercom system or entry panel	Report to the board.	
General management	Questions about payment of common expenses, etc. - contact general manager.	General manager: OBOS Eiendomsforvaltning AS, tel. 22 86 59 99.
Insurance OBOS Skadeforsikring AS	The building is insured by the condominium. Policy number 12593.	The individual must sign an insurance for household, movables, etc.
Theft/burglary	Report to the board ASAP (place, time, etc.).	
Noise from neighbours/ neighbouring building	Noise inside building: Police tel. 02800 Noise outside building: Securitas tel. 22971070	
Cleaning	Contact only via the board.	Performed by Cleanco Eiendomservice AS

Generally, only the board can request external services for Stensberggaten 10, 12 and 14

Interesting links: www.pilestredetpark.no www.bydel-st-hanshaugenulleval-oslo.kommune.no	The board kindly asks for inquiries to be delivered to our mailbox in no. 10 or to the email address.
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FIRE:	POLICE:	AMBULANCE:
110	112 emergency number 02800 for other inquiries	113

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